

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

APRIL 20, 2023

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF PREPARING ACCURATE WRITTEN MINUTES.
RECORDINGS ARE OVERWRITTEN FOLLOWING APPROVAL
OF THE MINUTES, ELIMINATING ALL UNOFFICIAL RECORDS OF
THESE PROCEEDINGS.**

RECESS FOR SALARY BOARD MEETING

RECONVENE COMMISSIONERS MEETING

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 13, 2023.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

#23-178 OPENING OF BIDS:

Refuse Collection & Single Stream Recycling at various County locations

(Motion)

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS (2022 & 2023):

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

(Motion)

3. EXPENDITURES:

Approval of check numbers 235561 through 235667 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 130,170.48
County Parking Fund	\$ 2,398.67
Area Agency on Aging Fund	\$ 81,313.31
Children & Youth Fund	\$ 160,671.78
Human Service Agency Fund	\$ 37.84
Domestic Relations Fund	\$ 3,557.58
Workforce Investment Act Fund	\$ 151.44
Parks & Recreation Fund	\$ 1,460.11

9-1-1 Fund	\$ 25,741.54
Haz-Mat Response Fund	\$ 10.40
Homeless Grant Fund	\$ 84.10
COVID ARP Fund	\$ 5,248.23
CDBG Fund	\$ 17,165.80
Capital Projects Fund	<u>\$ 157,402.50</u>
TOTAL:	\$ 585,413.78

(Motion)

II. TREASURER’S REPORT:

(Motion)

**III. PERSONNEL REPORT:
COUNTY DEPARTMENTS:**

(Motion to approve)

ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

(Motion to acknowledge)

IV. CORRESPONDENCE:

Minutes received: March 10, 2023 meeting of the Carbon County Parks & Recreation Commission; March 21, 2023 meeting of the Carbon County Planning Commission.

The April 2023 monthly reports were received from the Carbon County Register of Wills.

Correspondence was received from the Pennsylvania Department of Human Services informing of Carbon County’s tentative Child Welfare Needs-Based Budget (NBPB) allocations for state FY 2023-24.

AGENCY ON AGING:**#23-179 CHARITABLE REGISTRATION:**

For approval and execution: Charitable Organization Registration Statement – Form BCO-10 to be submitted to the PA Bureau of Charitable Organizations for fiscal year ending June 30, 2022 which is required for the Carbon County Area Agency on Aging due to receiving charitable contributions. (Annual fee - \$100)

(Motion)

BID AWARD:**#23-180 CDBG PROJECT:**

For approval: A recommendation was received from the Director of Planning & Development to award the contract for the Community Development Block Grant (CDBG) bid opening on April 6, 2023 as follows:

Palmerton Borough – Street Improvements – Reconstruct/Pave Railroad Alley & Spelter Road (FY 2019 & 2020)

Barker & Barker Paving & Excavating
Bethlehem, PA
BID: 181,661.00

(Motion)

BOARDS & AUTHORITIES:**AAA ADVISORY BOARD:****#23-181 APPOINTMENTS:**

1-year terms to June 30, 2023:

Represents Community:

Suzanne D. Smith
St. Luke's University Health Network

(Motion)

**#23-182 1-year terms to June 30, 2023:
Represents Consumer:
(vacancy)**

Mary Zeleznock
Weatherly, PA

(Motion)

COMMUNICATIONS/911:

#23-183 SERVICE AGREEMENT/C-K ALARM SYSTEMS:

For approval and execution: Renewal of maintenance support agreement with C-K Alarm Systems of Mountain Top, Pennsylvania to provide 24/7 hardware support on Honeywell MX-8000 digital receiver and emergency software support through Micro-Key Solutions on the 9-1-1 alarm monitoring system for 1 year; June 1, 2023 –May 31, 2024 (hardware - \$135/month; software - \$139/month). At a total cost of \$3,288.00 per year. (no increase).

(Motion)

PLANNING & DEVELOPMENT:

#23-184 CDBG-CV/COMPLETION EXTENSION:

For approval and execution: Project Activity Completion Extension Request to the Pennsylvania Department of Community and Economic Development requesting extension of completion dates for the following CDBG-CV project:

Carbon County Peaceful Knights & Jim Thorpe Borough Kemmerer Park–
Contract #C000075512 from 1/27/2020 to 10/6/2023

(Motion)

V. SOLICITOR'S REPORT:

ANIMAL SHELTER:

#23-185 NATIONAL PET MONTH:

For approval: Reduce the price of adoption from \$100.00 to \$50.00 at the Animal Shelter for the month of May, “National Pet Month.”

(Motion)

525 IRON STREET:**#23-186 CHANGE ORDERS #2 - #10/CMG OF EASTON, INC.:**

For approval and execution: Change orders #2- #10 to the contract with CMG of Easton, Inc. of Easton, Pennsylvania, as per the attached list, at no additional cost.

(Motion)

#23-187 INTEGRAONE:

For acceptance: Quote received from IntegraOne of Allentown, Pennsylvania, for Aruba Wireless access point installation and configuration of eight (8) wireless access points to be installed and configured for Children & Youth at the 525 Iron Street location. Total cost of \$9,364.38. Costars contract #HW 003-E22-580 & SW 006-E23-252.

(Motion)

#23-188 SPRINKLER REPAIR:

For ratification: Acceptance of proposal from S.A. Comunale of West Lawn, Pennsylvania, for repairs to leaking pipe fittings and valves located at the 525 Iron Street Building. Includes replacement of leaking plunger valve on a dry pipe valve, replace leaking 6" pipe on incoming water line (to be done at a future date as per request), leaking section of 4" pipe and two (2) leaking 4" fittings. Total cost of \$5,151.00 including labor and material. (not part of project)

(Motion)

RESOLUTION:**#23-189 EAGLE SCOUT/DARRAUGH:**

For approval: Resolution honoring Jonathan Darraugh, member of Boy Scout Troop 25, White Haven, Pennsylvania, on attaining the rank of Eagle Scout.

(Motion to adopt Resolution #23-013)

LANTA:**#23-190 BEACH BUS ROUTE/MCLP:**

For approval: Enter into a Revenue Support Agreement with the Lehigh and Northampton Transportation Authority (LANTA) to implement a Mauch Chunk Lake Park Beach Bus Route that will serve the communities of Jim Thorpe, Lansford, Summit Hill and Nesquehoning on 15 consecutive Saturdays commencing May 27, 2023 (Memorial Day Weekend) and concluding with September 2, 2023 (Labor Day Weekend). The cost of the service prior to fare collections and other potential revenue generating offsets is \$4,464.90.

(Motion)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Lukasevich

VIII. ADJOURNMENT: